

## North Carolina Dental Assistants Association Fall 2019



Greetings from your President.....

*Hello I hope everyone has had a wonderful summer. I hope you all have been able to take a few days to rest and spend time with the ones you love. It's hard to believe how fast 2019 is flying by, we are now moving into the fall season. With that being said I want to remind everyone my "Motto" is Be The Reason Someone Smiles Today!*

*We had a wonderful annual session in Myrtle Beach, SC in May 2019 an we were able to make contact with other dental professionals, an had the opportunity to hear many outstanding continuing education speakers. It was great to build these relationships with other dental professionals and to grow in our profession.*

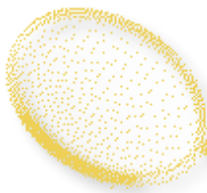
*On Friday September 13, 2019 we held our fall CE and Board Meeting at Catawba Valley Community College in Hickory, NC. Crystal Adams, CDA, RDH Dental Hygiene Instructor at Catawba Valley Community College was our speaker, her topic was Infection Control. I want to encourage you to get involved an attend these CE and board meetings. We all have a great time seeing new faces, making new friends and catching up with our old friends.*

*We are planning our winter board meeting for January 2019 in Wake Forest, NC. We are already working on our next years annual session in Myrtle Beach, SC. We are also looking for new faces to get involved and serve as officers on our board for next year. If you want to "Be the reason someone smiles today" get involved with NCDAA and make a difference in someone's life.*

*I appreciate all that you all do for the North Carolina Dental Assistant Association. We all need to strive to make our Association stronger, with the passion we all have for dental assisting anything is possible. Make a difference, touch someone's life "Be The Reason Someone SMILES Today"*

*Best Regards,*

*Jeanne Faircloth Bolick, CDA  
NCDAA President*



## Officers 2018-2019

### President

**Jeanne Faircloth Bolick, CDA**  
1228 Lone Hickory Rd  
Yadkinville, NC 27055  
336-760-1491 Work  
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### Treasurer

**Kristy Eddleman, CDA**  
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### Secretary

**Vicky Wesner, CDA**  
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### Assistant Secretary

**Jill Hickman**  
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843-283-0012

### Immediate Past President

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### Vice President

**Empty Position**

### Advisor

**Dr. Charmaine E Keffer**  
900 S Vance St.,  
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[xxxxxxx](mailto:xxxxxxx)

### ADAA 4th District Trustee

**Betty Gail Fox, AS,CDA,  
RDA,FADAA**  
366 Black Oak Lane  
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865-573-2267 Home  
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865-755-4323 Cell  
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### Parliamentarian

**Nanette Hill, CDA**  
13400 Bold Run Hill Rd  
Wake Forest, NC 27587  
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### Student Member

**Nichole Magnuson**  
11031 Middle Acres Road  
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980-417-1668 Cell  
704-788-4144 Work  
[nichole.magnuson@gmail.com](mailto:nichole.magnuson@gmail.com)

Visit the NCDAA website at:  
[www.ncdentalassistant.org](http://www.ncdentalassistant.org)

For more information contact  
[keddleman@proconnectresources.com](mailto:keddleman@proconnectresources.com)

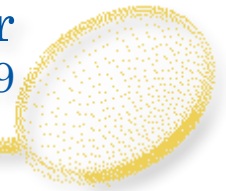
Related websites:

American Dental Assistants Assoc.  
[adaausa.org](http://adaausa.org)

Dental Assisting National Board  
[www.danb.org](http://www.danb.org)

North Carolina Dental Society  
[www.ncdental.org](http://www.ncdental.org)





## Special Committees

### Awards

Rita Millikan, CDA  
[copefan4ever2015@yahoo.com](mailto:copefan4ever2015@yahoo.com)

### Scholarships

Kristy Eddleman, CDA  
(See page 2)

Faye Watkins Scholarship  
Kristy Eddleman, CDA  
(See page 2)

### Program

Dianne R. Gwaltney, CDA  
(See page 2)

### NC Committee for Dental Health

Vicky Wesner, CDA  
(See page 2)

### Student Involvement

Nichole Magnuson  
(See page 2)

Jeanne Faircloth Bolick, CDA  
(See page 2)

### Historical

Nanette Hill, CDA  
(See page 2)

### Ways and Means

### Website

Kristy Eddleman, CDA  
(See page 2)

### Mirror Editor

Susan Wilson  
[blackeyedsusanw@gmail.com](mailto:blackeyedsusanw@gmail.com)

### Convention

### NC Mission of Mercy

Nanette Hill, CDA  
(See page 2)

## Standing Committees

### Budget/Finance

Nanette Hill, CDA  
(See page 2)

### Judicial/Legislative

Deana Billings  
[dabillingswphdc@embarqmail.com](mailto:dabillingswphdc@embarqmail.com)

### Membership

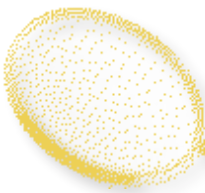
Jill Hickman  
(See page 2)

### ByLaws/

### Manual of Procedures

Nanette Hill, CDA  
(See page 2)





## NCDAA Pre-Convention Executive Committee Meeting



Wednesday, May 15, 2019  
Jeanne Bolick, CDA, President

President Bolick called the meeting to order at 7:53 pm.

**Roll Call:** Secretary, Vicky Wesner, called the roll and the following were in attendance:

President: Jeanne Bolick  
Immediate Past President-Dianne Gwaltney  
Secretary-Vicky Wesner  
Assistant Secretary-Jill Hickman  
Parliamentarian -Nanette Hill  
Treasurer – Kristy Eddleman  
Student Trustee – Nicole Magnuson - absent  
State Representative –Linda Clarke  
Sandhills Dental Assistants Association – Rita Millikan - absent  
A quorum was present to complete business of the meeting.

### Correspondence:

The following correspondence has been received by President Bolick:

- Invitation from NCDS to attend President’s Reception, Wednesday, May 15, 2019. Jeanne and Dianne participated.
- Invitation to attend Awards Luncheon on Thursday May 16th, 2019 and Opening Session of House of Delegates.
- Invitation to NCDS President’s Dinner on Thursday, May 16th, 2019.
- Invitation to and 2nd Session of NCDS Business Meeting on Saturday, May 18th, 2019.
- Correspondence from Prissy Allen about registration for NCDS Annual Session, along with invitations to NCDS events at Annual Session.
- Received several emails from Officers in regards to Annual Session.
- Emails from Jay Kasper, ADAA, regarding the 2019 Virtual Annual Session/House of Delegates
- Dianne sent Dr. Miller a letter to let her know that the NCDAA has acquired a new dental advisor, Dr. Charmaine Keffer.







**Minutes:** Vicky Wesner – From Spring Board Meeting on April 12th, 2019 at Central Carolina Community College in Sanford, NC.

**Corrections:** Several corrections were suggested for a date and name correction. A motion was made to accept the minutes.

**OSHA Bloodborne Pathogens Standard**

This standard is the most important infection control law in dentistry. It is designed to protect employees against occupational exposure to bloodborne, disease-causing organisms, such as HBV, HCV and HIV.

OSHA requires that a copy of the BBP Standard be present in every dental office and clinic. A copy of the OSHA BBP Standard is available at [www.osha.gov](http://www.osha.gov) bloodborne pathogens.



**Treasurer Report:** was given by Kristy Eddleman with the following balances.:

- Checking account balance is \$16,570.33
- Edna Zedaker Scholarship: \$1197.27
- Faye J. Watkins Scholarship: \$1890.09

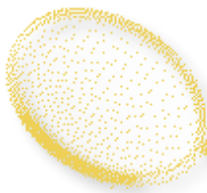
Moved money for the scholarships and paid some money towards the annual session preparation. Money was spent to print t-shirts and the balance in the negative currently. T-shirts were \$540 total for 60 t-shirts total. The treasurer's report was discussed and no corrections made. A motion was made to accept the report.

### Standing Committee Reports

**Judicial/Legislative:** Deana Billings not present – no report.

**ByLaws/Manual of Procedures:** Nanette Hill.

**Membership - Jill Hickman:** has not received the totals from Jay Kasper yet. Should have that information soon.



**Budget & Finance-Nanette Hill:** Discussed increases on the budget: line item 40 for scholarships from \$200 to \$300 and line item 30 from \$100 to \$200 for ADA and PDAEF Foundation. May be able to apply for money from the ADA for a membership drive. We do not actually use all the budget each year but simply try to project what might be spent.

Could potentially send more money to the scholarship accounts. No line items removed this year. Dianne suggested a service project to help the NCDAA become more recognized. Possibly make dental health kits with a bag that has the NCDAA on it. Contingency money may be able to cover this.

**Education – Dianne Gwaltney:** 2 hour CE at Rowan Cabarrus and 2 hour CE at CCCC. Profit of almost \$200 for the two CEs. Vicky said CCCC can fax out flyers to local dental offices to try to get more attendance. Dianne suggested decided definite dates for next years' CEs we could advertise sooner and possibly increase attendance.

### Special Committee Reports

**Program – Dianne Gwaltney:** “Be the Reason Someone Smiles Today” is the program theme. Page 11 format of the last column, Eve Holler and down the names are out of order. Appears to be a printing issue. Tried to identify deceased individuals in the program. The pictures came out very clear. Need to remove the Volunteer Award from the program.

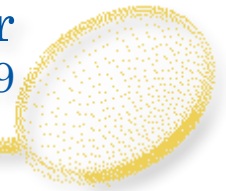
**Convention-Dianne Gwaltney:** Hope everything goes as expected. Communicating with Mary Katherine for setting up the meeting room. Excited about the luncheon and that Jeanne is preparing this despite being president. It sounds like we will have quite a few past presidents in attendance this year.  
**Awards – Rita Millikan:** absent – no report.

**Scholarships – Kristy Eddleman:** Four applicants for the Faye Watkins scholarship. Five applicants for the Edna Zedaker scholarship. \$300 for each scholarship.

**Student Involvement – Nicole Magnuson:** Dianne Gwaltney explained that Pages from Central Piedmont were selected but the students backed out at the last minute. Two other students from Rowan were notified and plan to be here. One will stay with Dianne at a CE and the other will stay with Jill at the registration table. Kayla Howard and Bailey Cox are their names. Dianne sent them a schedule of events and discussed when to be ready and what to wear. They will have free time Thursday evening. But they will be busy all day Friday. Discussed the Page application concerning ages of the Pages.

**Mirror – Susan Wilson:** The spring edition did really well and want to ensure a fall edition is created. Could place future meetings/CEs in this edition. A September 15th deadline would be ideal. Should also feature the 4th District pictures so others could see NCDAA involvement.

**Historical – Nanette Hill:** Finished up sending all the past pictures to Susan and her husband. They are scanning and placing these on disks. Could play these at the registration desk for all to see the historical pictures.



**NC Committee for Dental Health – Vicky Wesner:** Into the Mouths of Moms discussed with the extension of Medicaid to after the baby has been born. Encourage use of dental radiographs during pregnancy and the use of local anesthetics, as needed. Vicky has been participating with the Council on Prevention and Oral Health. The NC Dental Society created this committee of stakeholders to discuss the possibility of expanding the number of dental hygienists allowed per dentist. This effort would allow RDHs to treat children in elementary schools and rest homes/group homes that are contracted with local dentists. After DDS exams RDHs and DAs would be able to go into the schools and place sealants on children and conduct scaling and root planning of rest home patients.

Vicky reported on a recent meeting with the NCDS regarding changes with RDHs and DAs working in elementary schools and rest homes/group homes through a contract with a local dental office. The NC Dental Society created the Council for Prevention and Oral Health that has created legislative discussion to be discussed May 2019. This is to determine if the Board of Dental Examiners can make the changes suggested by the committee.

**NCDS Mission of Mercy – Nanette Hill:** discussed the two dates for this year New Bern and Charlotte. Using equipment from America’s Dentist Foundation. The old equipment was dispersed to all the various districts.

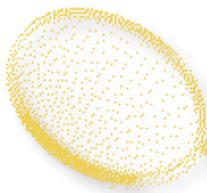
**Ways & Means – Jill Hickman:** T-shirts have been created. 60 total for \$540. Flat fee was charged. Purple, yellow, and coral colors. Selling for \$20 each. Still have some of the old t-shirts and sell for \$10. Could give the Pages a t-shirt.



**Website – Kristy Eddleman:** Seem to get more traffic through Facebook. The Mirror is featured on the website though.

**NC Oral Health Collaborative – Vicky Wesner:** This is planned for June 5th. CCCC will have all DA and DH students attend. Attendees will visit the various legislators to share information about the disparity of oral healthcare in NC.





# The Mirror

## Fall 2019

### **Old/Unfinished Business:**

- 1) Monitoring CE's for NCDS on Thursday. Everyone has their assignments and locations. Everyone has been distributed to cover the CE courses. Shared efforts will be made to cover the registration table.
- 2) Kristy will be picking up the speaker Thursday afternoon. Her flight leaves at 7am on Saturday morning. The NCDAA will be reimbursed for meal expenses.

### **New Business:**

1. Motion made to put together goody bags for the Baptist Mens Bus in March 2020 that will promote the NCDAA. The Motion passed.
2. Meredith Parker would like to see a new scholarship created for \$300. She would fund the money for the scholarship. Requirements would be CODA related and service-learning related. Available to any DA student in a CODA accredited program. Could use the current volunteerism award that already exists but would be for a student. Would like to get more information from Meredith as to what the requirements will be. Possibly verify the actual hours of volunteer time. Need to remove the current volunteer award verbiage from the annual session program and from the NCDAA bylaws.
3. ADAA has awards that our members could apply for. New member – no more than 5 years of involvement. Award of Excellence – Life or Life retired, service time, activity requirements. Pride Award – Active Life or Retired – promote dental assisting. Loyal Assistant – 10 years with one employer – 20 hours per week. Membership Award – goes to local association – most creative membership recruitment plan.
4. Isothermal College is starting a DA program and is seeking a program director.
5. Need to remove UNC DA Program from the list of DA programs in the state. Reviewed the current DA Program list for NC.

### **Announcements:**

- MIRROR DEADLINE: August 9th, 2019
- Fall Meeting: Friday, September 13th, 2019 – Dianne will seek a location for the Past Presidents' Workshop meeting/CE.
- The 4th District Fun in Tennessee Summer Symposium will be July 20th, 2019 at the Volunteer State College/Fairfield Inn and Suites.
- Reminder if you have any storage needs please see Joyce Baker.

With no further business to come before this board, this meeting was adjourned at 10:08 pm.





## NCDAA Opening Session/ General Assembly

69th Annual Session  
Friday, May 17, 2019  
Jeanne Bolick, CDA, NCDAA President, Presiding

The Opening Session/General Assembly was called to Order at 2:06 pm.

**President Bolick:** declared the 69th Annual Session of the North Carolina Dental Assistants Association in session. (Rap of Gavel)

**Welcome:** extended a welcome to each person in attendance to the 66th Annual Session. She encouraged I would like to welcome everyone to our 69th Annual Session. I encourage each of you to take advantage of the wonderful opportunities that is offered to us this weekend by the NCDS and the Dental Assistants. They have a lot of excellent Continuing Education available to us. I am looking forward to spending time with other dental professionals and expanding my knowledge that I may be able to take something back to my practice that would be valuable to our patients. If we have anyone attending for the first time, please let me extend to you a warm welcome and if you could please stand and state your name. We are so glad that you are able to join us here today. Two new attendees at the session introduced themselves.

**Lighting of the Memorial Candle:** Dianne Gwaltney, Immediate Past President of our North Carolina Dental Assistants Association, will you light the memorial candle in memory of those dental assistants who are no longer with us.

**Invocation:** Vicky Wesner

Pledge of Allegiance to the Flag & National Anthem: Nanette Hill.

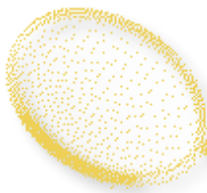
**Immediate Past President:** Dianne Gwaltney  
**President:** Jeanne Bolick  
**Vice President:** none  
**Secretary:** Vicky Wesner  
**Asst. Secretary:** Jill Hickman  
**Treasurer:** Kristy Eddleman  
**Parliamentarian:** Nanette Hill  
**NCDAA Advisor:** Dr. Charmaine Keffer absent  
**ADAA 4th District Trustee:** Kristy Eddleman

**Recognize Past Presidents:** Please stand and state the year/years that you have served.

**Recognize Honorary Members:** You will see a list of these members in our program booklet. If we have any honorary members present, please stand and be recognized.

**Hostess:** Our Hostess will be Linda Clarke. She will have motion forms available and will also serve as Page.

**Photographer:** Baileigh



**GENERAL ASSEMBLY/BUSINESS:**

President Bolick officially declared the beginning of the business portion of the meeting now in session. The business sessions are open to all members of this association who are officially registered and are wearing the official badge.

**Adoption of Rules to Govern:**

Secretary, Vicky Wesner, was asked to present the Rules to Govern of the 69th Annual Session found in the official program.

Secretary Wesner moved the adoption of the Rules to Govern the 69th Annual Session of the North Carolina Dental Assistants Association.



The motion was seconded by Deana Billings and there was no discussion. The motion is approved.

**Adoption of the Official Program:**

President Gwaltney called on Joyce Baker, Program Chair to present the Official Program for this 68th Annual Session. Mrs. Baker presented one change to the program.

Page 11: Dianne Gwaltney explained the mix up of names on the bottom portion of the page.

Page 18: Removing the name of Newman from the Volunteerism Award.

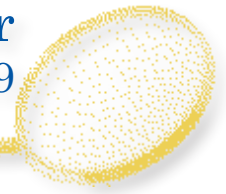
Page 22: Removing UNC Dental Assisting Program. No longer exists.

Page 20: Should capitalize D in Delegate

Page 10: Faye Watkins should have an asterisk as deceased

Page 7: Remove apostrophe from Assistants Association

Program Chair, Dianne Gwaltney, moved the Adoption of this Program as corrected, with the right to make changes as necessary. The motion carried.



**REPORTS:**

President Bolick informed the Assembly that the Committee and Officers reports are printed and placed on the table at the back of the room. If you did not get a copy when you came in, raise your hand and Linda Clarke will see that you get one.

President Bolick called for any additional reports or Local Society reports to be given at this time. There were none.

She asked if there are any committee recommendations to be presented, that those be presented under New Business.

**REGISTRATION COMMITTEE REPORT:**

Jill Hickman presented the report of the Registration Committee. This information can be recorded on page 16 in your official program.

Pre-Registration 232      On Site Registration Unknown

Life Members Unknown      Honorary Members Unknown

Student Members 13      Guest Unknown

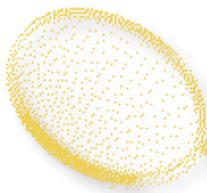
**STANDING COMMITTEE AND SPECIAL COMMITTEE REPORTS:**

There were no additions to the Standing Committees or Special Committees.

ByLaws/ Manual of Procedures	Program	Mirror
Education	Convention	Website
Membership	Awards	Missions of Mercy
Judicial/Legislative	Historical	Student Involvement
Budget/Finance	Scholarships	NC Com.Dental Health

**Update on Manual of Precedures and Bylaws:** Immediate Past President Dianne Gwaltney explained that the officers met and updated these two documents page by page to update for the ADAA. Hosted at Judy Sigmon's house.





**Legislative Changes:** Deanna Billings explained that RDHs will be supervising DAs in community dental treatments. She explained that we should want only CDAs allowed to do this. This is being supported by Duke Endowment for elementary school dental treatment. CDAs must keep up CE, Infection Control, and CPR and would be more supportive to the RDH. She explained the dynamics of RDHs and CDAs providing care in the elementary schools. Duke Endowment is heavily supporting this effort. Teledentistry is also being explored by the NCDS.

**Report from ADAA:**

President Bolick asked Kristy Eddleman, our recently elected 4th District Trustee, to speak on behalf of the ADAA. Trustee Eddleman greeted the members and spoke of the upcoming topics of the ADAA.

- ADAA keeping financial reports updated very well.
- Dates from the House of Delegates in October 2019 available.
- 4th District – July 2019 in Nashville for an educational session.
- Of 15 scholarships – 3 recipients from North Carolina.
- Would like to see more NC members be nominated for District positions.
- A gift was presented to President Bolick.

**Immediate Past-President Gwaltney:** Presented a gift to Kristy Eddelman as a token of appreciation for her representation of NC with the 4th District.

**Letter from Jan DeBell:** President Bolick read a letter from President DeBell thanking NCDAA for their efforts and a history of activity over the past year with the ADAA.

**Unfinished Business:**

President Bolick inquired if there was any unfinished business. There was none.

**NEW BUSINESS:**

**Budget & Finance Committee:** Chair, Nanette Hill, presented the NCDAA proposed budget for 2019 – 2020. Linda Clarke made sure everyone had a copy.

Nanette reviewed the changes and said that some items were deleted because the lines items were no longer needed, because they were eliminated from the budget this year.

The following changes were suggested:

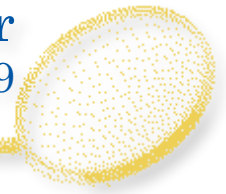
Line #23: Increasing scholarship funds by \$100

Line #40: Increasing scholarship funds by \$100

Line #15: Decreased by \$50 – Historical Committee

Nanette Hill made a motion to adapt the new budget. The motion carried.

President Bolick declared the Budget for 2019 – 2020 adopted and thanked Nanette and her committee for the work done on this budget.



### **Committee Recommendations:**

At this time, President Bolick asked for any other Committee Recommendations that require action from this Assembly.

**Annual Session Room Reservations:** Immediate Past-President Dianne Gwaltney discussed the possibility of a third suite for other members of the NCDAA to stay so that they are close to the event. The members staying there would split the cost. The suite could be reserved but then released, if not needed. If more need a space possibly a 4th suite could be reserved. Members who are pre-registered would be eligible to stay. This would help boost membership and participation. Dianne Gwaltney made a motion: I make a motion that we reserve an additional condo at Kingston Plantation for the Annual Session to boost attendance and to accommodate our membership who are no long officers. Expenses would be shared by those pre-registered for that space. Deanna Billings seconded the motion. The motion passed.

**Legislative Concerns:** Deanna Billings suggested that we make a statement about the upcoming changes with RDH and DA functions in elementary schools. The members agreed that Vicky could alert the members about the current stance made by the NCDS and legislature and organize an effort to make a statement according to the provisions at that time.

### **AWARDS:**

One of the highlights of our Annual Session was the presentation of Awards given by this Association. Rita Millikan presented each award and told a little information about the award and the individual who was receiving the award.

The Edna Zedaker Loyal Assistant Award: **NONE**

The William H. Oliver Achievement Award was presented to **Jeanne Bolick**.

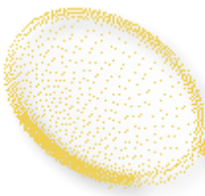
The Ethel Earl Achievement Award was presented to **Sheila Lassiter**.

NCDAA Volunteerism Award: **NONE**

NCDAA Local Society Ed. Program Award was presented to **Winston-Salem Dental Assistants Society**.

Glenda Hobbs NCDAA Membership Awards was presented to for longest consecutive membership: **Nannette Hill**, newest membership: **Lauren Leviner**.

**Scholarship Awards:** Kristy Eddleman, Chair, presented the awards and briefly explained why each student was chosen. There were 9 applications this year. 5 for the Edna Zedaker Scholarship (\$500) and 4 for the Faye Watkins Scholarship (\$200).



# The Mirror

## Fall 2019

Edna Zedaker Scholarships was presented to **Tina Miller from GTCC and Amber Lennon from GTCC**. There were 5 applications for this.

Faye J. Watkins Scholarship was presented to **Brianna Koehler**. There were 4 applications for this.



Immediate Past-President Dianne Gwaltney expressed a special thank you to Jill Hickman for designing the new t-shirts and how well the t-shirts have sold this year.

**President's Address:** Dianne Gwaltney presented President Bolick for her Presidents Address. She expressed a thank you to her Officers, for their diligent work this year and in preparing and carrying out this Annual Session. She thanked the Hostess: Linda Clarke, Photographer: Baileigh, Time-Keeper: Kayla. She asked everyone to join the reception.

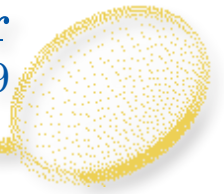
### ANNOUNCEMENTS:

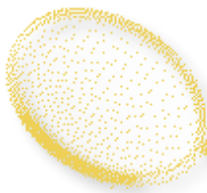
- 1) Reception was held in President's Suite, room 1110.
- 2) As time permits, please take advantage of the Education and other activities provided by NCDS.

The meeting adjourned at 3:41pm.

Respectfully Submitted,  
Vicky Wesner, CDA, RDH, MEd  
Secretary, NCDA







## NCDAAs Post-Convention Meeting

69th Annual Session  
Friday, May 17, 2019  
Jeanne Bolick, CDA, NCDAAs President, Presiding



The NCDAAs Post-Convention Meeting was called to order at 3:44 pm.

**Roll Call:** Secretary Vicky Wesner

**Immediate Past President:** Dianne Gwaltney  
**President:** Jeanne Bolick  
**Vice President:** none  
**Secretary:** Vicky Wesner  
**Asst. Secretary:** Jill Hickman  
**Treasurer:** Kristy Eddleman  
**Parliamentarian:** Nanette Hill  
**NCDAAs Advisor:** Dr. Charmaine Keffer absent  
**ADAA 4th District Trustee:** Kristy Eddleman  
**Delegates:** Rita Millikan and Sandra Madison  
**State Representative:** Linda Clarke

A quorum was present and the business of this association can be transacted.

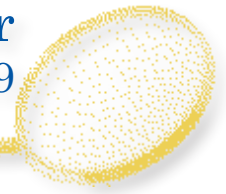
President Bolick called Appointments of NCDAAs Committee:

### NCDAAs Standing Committees:

By-Laws/Manual of Procedures:	Nannette Hill
Judicial/Legislative:	Vicky Wesner
Budget & Finance:	Nannette Hill
Education:	Dianne Gwaltney
Membership:	Jill Hickman

### NCDAAs Special Committees:

Program & Convention:	Dianne Gwaltney
Scholarships:	Kristy Eddleman



NC Committee for Dental Health:	Vicky Wesner
Mirror Editor:	Susan Wilson
Website:	Kristy Eddleman
Ways & Means:	Jill Hickman
Student Involvement:	Nichole Magnuson

President Bolick made a motion to adopt these appointments, with the right to make additions or changes which may be announced at future board meetings. Joyce Baker made a second motion. The motion passed with no discussion.

At this time we will nominate delegates to our national ADAA Annual Session, which will meet October 19th, 2019. This will again be a virtual meeting, however, we still have delegates participating as if Annual Session were held in person. According to our Manual of Procedures, "NCDAAs delegates and alternates to the ADAA Annual Session shall be as follows:

- 1) President: Jeanne Bolick
- 2) Immediate Past President: Dianne Gwaltney
- 3) Vice-President: none
- 4) Secretary: Vicky Wesner
- 5) Assistant Secretary: Jill Hickman
- 6) Treasurer: Nannette Hill

The remaining delegation shall be elected before the end of the General Assembly meeting. According to ADAA our state's eligibility has been established at 4 delegate positions for the Virtual Annual Session. The delegate form is due August 14th, 2019. At this time, recommend the following as delegates to our ADAA Annual Session:

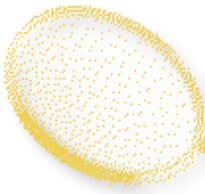
President: Jeanne Bolick  
Immediate Past-President: Dianne Gwaltney  
Secretary: Vicky Wesner  
Assistant Secretary: Jill Hickman

### **Other Business:**

President Bolick reminded local societies to send a list of officers for 2019-2020 and committee chairpersons to our Secretary. You will find her contact information on the sheets given. This information will be forwarded to NCDAAs officers, ADAA 4th District Trustee, and ADAA Central Office. This information is needed in order to keep you informed as board meetings, continuing education, and other events take place throughout the year.

Kristy Eddelman made a motion to have Tim Barringer to audit the financial records for this year. Linda Clarke 2nd the motion. The motion passed.





**Announcements:**

The next NCDAA Board Meeting/Past Presidents Workshop is being planned. Please watch for email updates to come.

ADAA 4th District Annual Regional CE Meeting Presents: Fun in Tennessee Symposium 6.5 hours of CEU's –July 20, 2019 8 am to 3:15pm at Volunteer State College in Gallatin, Tennessee. Lodging at Fairfield Inn and Suites in Hendersonville, Tennessee.

Please check our website for any updates.

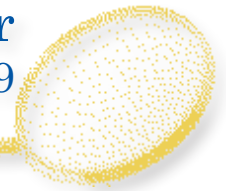
Reception honoring the President & Officers at 7:00pm this evening in the Officers Suite 1110 Brighton.

Please check out our website for NCDS Missions of Mercy Projects and other events throughout the year.

The meeting adjourned at 3:54pm.

Respectfully Submitted,  
Vicky Wesner, CDA, RDH, MEd  
Secretary, NCDAA





Kristy Eddleman  
4<sup>th</sup> District Trustee

Trustee Report 9/12/19

North Carolina

South Carolina

Tennessee

Kentucky

The following was reported by John Kasper in his August financial report.

*At the end of July, the BS reports that ADAA had \$135,271.45 in the bank, as opposed to \$182,344.25 at the end of June.*

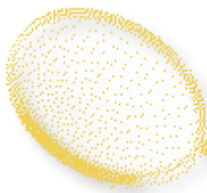
*That current amount of cash amount represents approximately 2.0 months of reserves for the expense budget the association projects for 2019. In other words, if not another penny came into the association, it could run for about 2.0 months. Industry standards suggest that we try to build up a minimum of one year of reserves as an association. Part of this is explained by the timing of receipt of the Air Force contract payment, which will not be received until October of this year or so. That timing changed with the partial renewal sequence the Air Force went through last contract renewal cycle. That contract amount represents almost 1 month's expenditures in the ADAA budget.*

*In addition, based on our budget, we were projected to have 2.3 months of reserves at this time. We did not start the year with as much in reserves as we typically had because of the 2018 financial performance. So, while we are not where we would like to be in reserves at this time, the current level is close to projections.*

*As ADAA promised, we continue to look for every opportunity to pay the outstanding amount of rebates still owed to our states. As stated above, the association paid the February 2015 outstanding rebates in December of 2018, which leaves \$77,656 on the ADAA BS still due to the states.*

**ADAA HOD SCHEDULE FOR 2019:**

Dates for Annual Session-A detailed timeline is on the ADAA website under Members Only, Annual Session. All documents including a New Delegate Handbook is available on the website as well.



**Thursday, September 27, 2019**

Delegate Book sent out

**Monday, September 30, 2019 8:00 pm-9:00 pm CDT**

House of Delegates Practice Session

**Saturday, October 5, 2019 12:00 pm-1:00 pm CDT**

House of Delegates Practice Session

**Sunday, October 6, 2019 12:00 pm-1:00 pm CDT**

House of Delegates Practice Session

**Tuesday, October 8, 2019 5:00 pm-6:00 pm CDT**

Practice Reference Committees

**Thursday, October 10, 2019 7:00 pm – 9:00 pm CDT**

Pre Annual Session Board Meeting

**Saturday, October 19, 2019 10:00 am – 12:00 pm CDT**

First House of Delegates

**Sunday, October 20, 2019 1:00 pm – 2:45 pm CDT**

Finance Reference Committee

**Sunday, October 20, 2019 3:15 pm – 5:00 pm CDT**

Bylaws Reference Committee

**Monday, October 21, 2019 12:00 pm CDT**

Voting Opens

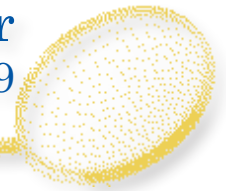
**Tuesday, October 22, 2019 12:00 pm CDT**

Voting Closes

**Saturday, October 26, 2019 10:00 am – 12:00 pm CDT**

Second House of Delegates





4<sup>th</sup> District's held its 4th Annual Education Meeting July 19-21, 2019 in Gallatin, Tennessee (outside of Nashville). We gathered on Friday evening at a restaurant close to the hotel and enjoyed an evening of fellowship. Saturday was full of education from 8am-3:15pm. The speakers were excellent and very interesting. We enjoyed a lunch and learn on handwashing. Saturday afternoon we enjoyed fellowship at a local restaurant which previously was a recording studio.

Our 2020 4<sup>th</sup> District Meeting will be hosted by NC. Probably in the Asheville, NC area. Date to be determined.

Our new President Robynn Rixse has been working hard to reach out to other organizations for collaboration. We are working with IgniteDA at their education sessions and they have allowed us to have a membership table at the meetings.

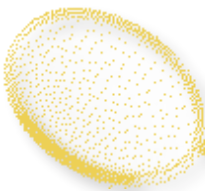
Robbyn attended ADA's annual session where ADAA/CDAA had a booth and participated in a bingo game with IgniteDA, DANB/DALE Foundation and OSEP. We also offered a membership special of \$25.00 off ADAA dues at the meeting which resulted in 7 new memberships.

We are talking with several other organizations about collaboration's. Two new Trustees have joined the BOT, Elvin Muniz- Federal District Trustee, David Prudovsky- 1<sup>st</sup> District Trustee.

Respectfully,

Kristy Eddleman

4<sup>th</sup> District Trustee



Joyce Baker and Kristy Eddleman attending 4th District Meeting in Tennessee